

MINUTES  
CARBON LEHIGH INTERMEDIATE UNIT  
BOARD OF DIRECTORS

CARBON LEHIGH INTERMEDIATE UNIT #21  
4210 INDEPENDENCE DRIVE  
SCHNECKSVILLE, PA

MONDAY, JULY 18, 2011

**7:00 P.M.--CLIU BOARD MEETING – CLIU BOARD ROOM**

Meeting No. 499

CALL TO ORDER

President Robert Bold called the four hundred and ninety-ninth meeting of the Carbon Lehigh Intermediate Unit Board of Directors to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance followed the Call to Order.

ATTENDANCE

Board Members in Attendance: Donna Daday, Penny Hahn, Terry Richwine, Duane Eidem, Darryl Schafer, Michael Ballard, Anthony DeMarco, Robert E. Bold, Mary Ziegler, Patti Mohr, John Toft, Jr., and Robert Kolb. Board Members Absent: Michael Huber and Gary S. Fedorcha. Staff: Diane L. Carfara, Tee Decker, Deb Dendas, Dr. Elaine E. Eib, Philip Fiore, Jack Houser, Jacqueline Sham, Kim Talipan, and Randy Williams, Sr. Also in attendance was Ellis Katz, Esquire, Solicitor.

APPROVAL OF THE JUNE 20, 2011 CLIU BOARD OF DIRECTORS MEETING MINUTES

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the minutes of the June 20, 2011 meeting as presented. Moved: Michael Ballard; Seconded: Robert Kolb; Vote: Yes – 12; No – 0; Abstentions – 0; Absent – 2.

ELECTION OF CLIU BOARD OFFICERS

Mr. Bold selected Board Member Terry Richwine as Temporary Chairperson of the CLIU Board of Directors for the purpose of nominating and electing Board officers for the 2011-2012 fiscal year.

Temporary Chairperson Terry Richwine made the following motion:

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors nominates Robert E. Bold, Penny A. Hahn, and Mary L. Ziegler, to hold the position of President, Vice President, and Treasurer, respectively, on the Carbon Lehigh Intermediate Unit Board of Directors for the 2011-2012 fiscal year. Moved: Terry Richwine; Seconded: Michael Ballard; Vote: Yes – 12; No – 0; Abstentions – 0; Absent – 2.

There being no other nominations for Officers of the Carbon Lehigh Intermediate Unit Board of Directors, the nominations were closed.

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors closes the nominations for Officers of the Carbon Lehigh Intermediate Unit Board of Directors and elects Robert E. Bold, President, Penny A. Hahn, Vice President, and Mary L. Ziegler, Treasurer, for the 2011-2012 fiscal year. Moved: Darryl Schafer; Seconded: Anthony DeMarco; Vote: Yes – 12; No – 0; Abstentions – 0; Absent – 2.

BOARD PRESIDENT'S REPORT

President Bold appointed John Toft, Jr., to represent the Carbon Lehigh Intermediate Unit Board of Directors as the Voting Delegate at the CLIU PSBA 2011 Legislative Policy Council meeting to be held on Thursday, October 20, 2011.

## CORRESPONDENCE TO THE BOARD/CLIU UPDATE

### Board Correspondence

Dr. Eib reviewed the following correspondence with the Board:

- An email was sent from Virginia Glatzer, PDE Mentor for Classrooms for the Future, recognizing the efforts of Diahann Snisky, Educational Technologies Staff Developer, for her role as a Technology Integration Mentor. *Classrooms for the Future* is an initiative which helps teachers integrate technology into their instructional practices. Ms. Glatzer noted that she was impressed with Diahann's knowledge, personality, and professionalism.

### CLIU Update

Dr. Eib was very proud to report that the annual Carbon Lehigh Special Needs Children's Foundation Golf Tournament reaped \$14,661, the highest amount of any tournament to date. Dr. Eib especially thanked the sponsors of the tournament that donated over \$19,000 before expenses. These donations benefit the Foundation's gifting programs which provides funds to our campers.

CLIU is experiencing a busy summer noting that enrollment totals 1,524 students in Extended School Year, Partial Hospitalization, and Early Intervention programs. She also shared that 60% of the Transportation fleet is in operation at this time.

Dr. Eib also noted the loss in the passing of Michael Scatton, CLIU Work Based Learning Program Teacher. Mr. Scatton was an employee of CLIU for 35 years and will be sorely missed.

## RESOLUTION OF RESPECT AND APPRECIATION

- WHEREAS, The Carbon Lehigh Intermediate Unit Board of Directors expresses our deepest respect and sympathy with the passing of a dear friend and colleague, Michael Scatton, on July 9, 2011; and

- WHEREAS, his passing will leave an immeasurable loss as we remember his devotion, loyalty, friendship, and leadership to family, friends, co-workers and students;

- NOW THEREFORE BE IT SO RESOLVED, That the Carbon Lehigh Intermediate Unit Board of Directors does hereby extend its deepest sympathy to his family and acknowledge to them our gratitude and deepest admiration for his many years of faithful and devoted service to the Carbon Lehigh Intermediate Unit.

Moved: Penny Hahn; Seconded: Mary Ziegler; Vote: Yes – 12; No – 0; Abstentions – 0; Absent – 2.

## EXECUTIVE SESSION

An Executive Session was called for at 7:08 p.m. to discuss personnel matters.

The meeting reconvened at 8:00 p.m.

## AUDIENCE INPUT ON AGENDA

There was no Audience Input on the Agenda.

## FISCAL MATTERS—TREASURER'S REPORT AND PAYMENT OF BILLS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors accepts the Treasurer's Report for the month ended June 30, 2011 and the Payment of Bills for Approval, July 18, 2011, in the amount of \$1,095,175.19. Moved: Terry Richwine; Seconded: Mary L. Ziegler; Vote: Yes – 12; No – 0; Abstentions – 0; Absent – 2.

FISCAL MATTERS—PERFORMANCE AUDIT REPORT FOR THE FISCAL YEARS ENDED JUNE 30, 2009 AND JUNE 30, 2010

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the Performance Audit Report and the Corrective Action Plan for the Auditor General's Performance Audit Report of the fiscal years ending June 30, 2009 and 2010 as required by the Pennsylvania Department of Education as noted in the Performance Audit Report under Board Meeting Resources. Moved: Mary Ziegler; Seconded: Michael Ballard; Vote: Yes – 12; No – 0; Abstentions – 0; Absent – 2.

FISCAL MATTERS—DECOMMISSIONED VEHICLE(S) TO SALVAGE

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors grants permission for the CLIU Transportation Department to salvage the following decommissioned vehicle(s):

<u>Vehicle</u>	<u>Mileage</u>	<u>VIN #</u>
B47 1998 Chevrolet Bus	205,632	1GBHG31F0W1068311
B51 1999 Chevrolet Bus	187,056	1GBHG31FXX1117872
V42 1997 Chevrolet Van	191,100	1GBHG31F8V1077322
V87 2001 Chevrolet Van	207,734	1GBHG31F411203203

Moved: John Toft, Jr.; Seconded: Duane Eidem; Vote: Yes – 12; No – 0; Abstentions – 0; Absent – 2.

PERSONNEL MATTERS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the following personnel matters as presented:

Resignations

Resignation of the following person(s):

Karen Johnson, Instructional Assistant, effective the close of business August 1, 2011.

Robert Hartman, Substitute Vehicle Driver/Vehicle Assistant, effective the close of business June 15, 2011.

Julie Haller, Speech Therapist and Summer Employment Pool Professional Staff, effective the close of business June 30, 2011.

Alexis Dimou, Contracted Behavioral Support, effective the close of business June 17, 2011.

Lauren Vlot, Secretary, effective the close of business July 8, 2011.

Doris Van Nostrand, Substitute Teacher and Instructional Assistant, effective the close of business July 1, 2011.

Christine Snyder, Therapeutic Staff Support Worker (BA) and Summer Employment Pool Professional Staff, effective the close of business July 4, 2011.

Peter Hechler, Teacher, Special Education, effective the close of business June 30, 2011.

Jill Williams, Social Worker, effective the close of business August 22, 2011.

PERSONNEL MATTERS (continued)

Retirement

Resignation, due to retirement, of the following person(s):

Wendy Green, Vehicle Driver/Vehicle Assistant, effective the close of business June 24, 2011 (12 Years of Service).

Carol Lesusky, Speech Therapist, effective the close of business July 15, 2011 (6 Years of Service).

Tanya Fedorak, Professional Interpreter, Contracted Professional Interpreter and Summer Employment Pool Professional Staff, effective the close of business June 17, 2011 (7 Years of Service).

Patricia Faust, Word Processor, effective the close of business July 20, 2011 (19 Years of Service).

Furlough

Furlough the following person:

Judith Crouse, Teacher, Physical Education, effective the close of business August 22, 2011.

Transfer of Entity Consensual Suspension

Approve the following person(s) for Transfer of Entity Consensual Suspension:

Mary Youndt, Teacher, in accordance with the Transfer of Entity Act, pending the approval of her transfer by Allentown School District, to be effective the close of the day before the Allentown School District's first day of the 2011-2012 work year.

Full-Time Employment

Full-Time Employment of the following person(s):

Garth Dunphy, Transportation Supervisor, at an annual salary of \$68,000, prorated for the 242-day work year, effective July 19, 2011 or upon receipt of pending paperwork (Replacement for Karen Papay, Retired; Transportation Budget).

Ashley Cory, Speech Therapist, Itinerant, at an annual salary of \$44,282, Step 1, Column M, prorated for the 194-day work year, effective August 23, 2011 (Replacement for Evelyn McCullian, Retired; Special Education Budget; Non-Tenured).

Part-Time Employment

Part-Time Employment of the following person(s):

Rebecca Gursky, Vehicle Driver, CDL, at the hourly rate of \$14.04/Bus Driver and \$13.61/Mini-Bus Driver, effective June 16, 2011 (Transportation Pool; Transportation Budget).

Emergency Employment

Emergency employment of the following person(s) for the 2010-2011 and 2011-2012 fiscal years:

Louisa Sarge, Contracted Speech Therapist, at the hourly rate of \$50, up to 55 days per year, effective June 9, 2011.

Gene Semanoff, Contracted Speech Therapist, at the hourly rate of \$40, up to 50 days per year, effective May 1, 2011, for the 2010-2011 fiscal year (Billed to Lehigh Area School District).

Gene Semanoff, Contracted Speech Therapist, at the hourly rate of \$40, up to 100 days per year, effective July 1, 2011, for the 2011-2012 fiscal year (Billed to Lehigh Area School District).

Evelyn McCullian, Contracted Speech Therapist, at the hourly rate of \$50, up to 55 days per year, effective July 1, 2011.

PERSONNEL MATTERS (continued)

Emergency Employment (continued)

Tanya Fedorak, Substitute Professional Interpreter, at the hourly rate of \$25, effective June 18, 2011.

Carol Lesusky, Contracted Speech Therapist, at the hourly rate of \$50, up to 50 days per year, effective July 16, 2011.

Constance Herman, Contracted Special Education Teacher, at the hourly rate of \$50, up to 50 days per year, effective July 1, 2011.

Contracted Services

Contract with the following person(s) for the 2011-2012 fiscal year:

Scott Bauer, Driver Education Teacher, at the rate of \$22.75 per hour, on an as needed basis, effective July 1, 2011.

Paul Stewart, Driver Education Teacher, at the rate of \$22.75 per hour, on an as needed basis, effective July 1, 2011.

Craig Waters, Driver Education Teacher, at the rate of \$22.75 per hour, on an as needed basis, effective July 1, 2011.

Bonnie Bortz, Driver Education Teacher, at the rate of \$22.75 per hour, on an as needed basis, effective July 1, 2011.

Peter Sherman, Driver Education Teacher, at the rate of \$22.75 per hour, on an as needed basis, effective July 1, 2011.

Lauren Vlot, Secretary, at the rate of \$12.00 per hour, up to 50 days, effective July 9, 2011.

Matthew Brown, Driver Education Teacher, at the rate of \$22.75 per hour, on an as needed basis, effective July 1, 2011.

Stephen Ott, Driver Education Teacher, at the rate of \$22.75 per hour, on an as needed basis, effective July 1, 2011 or upon receipt of proper certification.

Joanne Klitsch, Early Intervention Coordinator, to be approved for up to 19 days in addition to full time contracted work year, salary to be prorated based on 210 day work year.

Peter Rile, Work Experience Coordinator, at the appropriate hourly rate, up to 10 days.

James Haines, IV, Driver Education Teacher, at the rate of \$22.75 per hour, on an as needed basis, effective July 1, 2011 or upon receipt of proper certification.

Jeremy Gordon, Driver Education Teacher, at the rate of \$22.75 per hour, on an as needed basis, effective July 1, 2011 or upon receipt of proper certification.

Substitutes

Approve the following substitutes for the 2011-2012 fiscal year:

Substitute Instructional Assistants

Jessica Schoenen  
Adam Smith  
Brittany Smith

Substitute Secretary

Brittany Smith

Provider 50 Personnel Pool

Provider 50 Personnel Pool, casual employment, on an as-needed basis, for the 2011-2012 fiscal year, at the board approved rates for the position(s) listed:

Kathy Baker, Therapeutic Staff Support Worker, (BA)

PERSONNEL MATTERS (continued)

Summer Employment Pool Professional Staff

Summer Employment Professional Personnel Pool, on an as-needed basis, September 1, 2010 to August 31, 2011 at the appropriate hourly/daily rate or board approved rate:

Nancy Kerestus  
Judith Crouse

Summer Employment Pool Support Staff

Summer Employment Support Personnel Pool, on an as-needed basis, September 1, 2010 to August 31, 2011 at the appropriate hourly/daily rate or board approved rate:

Jessica Schoenen  
Adam Smith  
Julia Drexel  
Laura Tatusko  
Brittany Smith  
Ryan Kunkle  
Carol Bleier

Transportation Summer Employment

Approve the following person(s) for the 2011 Transportation Summer Program at the appropriate hourly rate.

Vehicle Assistants

Donna Shimoskie  
Charles Bennicoff

Vehicle Drivers/Vehicle Assistants

David Bilheimer  
Robin Bieling  
Brenda Beltzner  
Donna Behler  
Denise Behler  
Beatrice Borrell  
Dennis Schlegel  
Marilen Moser  
Jane Neeb  
Terry Beers

Reassignment

Approve the reassignment of Jacqueline Sham in accordance with the terms discussed subject to the Solicitor's approval of a final document.

Moved: John Toft, Jr.; Seconded: Robert Kolb; Vote: Yes – 12; No – 0; Abstentions – 0; Absent – 2.

OLD BUSINESS

No Old Business was discussed.

NEW BUSINESS

Penny Hahn, CLIU Board Vice President, asked that Board members remain for a brief Executive Session following the adjournment of the meeting to discuss the Executive Director's Evaluation.

BOARD SHARING

Terry Richwine, CLIU Board member representing the East Penn School District, questioned the Board as to whether or not their Board's had looked at gifted education funds as a first-line item in the attempt to balance their budgets for the coming school year. Board members reported that this was not the case in their school districts in the balancing of their school district budgets.

LEGISLATIVE UPDATE

President Bold provided an overview on the following:

- State budget recently passed;
- Omnibus School Code Amendment – Act 24 of 2011;
- Reopening of school district budgets;
- Repeal of costing-out study reference;
- Repeal of required use of funds;
- No PlanCON process for districts not seeking state reimbursement for building;
- IU financial reporting;
- Superintendent’s eligibility – no longer needing credentials to be a superintendent;
- Act 45/48 moratorium;
- PIAA students participation in sports programs; and
- Act 1 restrictions.

INFORMATION

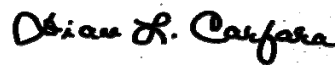
CLIU 2011-2012 GRANTS  
 July 18, 2011 Board Update

<u>Department</u>	<u>Name of Grant</u>	<u>Amount</u>
Curriculum and Instruction/ Educational Technologies	Intel Teach (2010-2011) – Addendum carryover ending December 2011	\$ 15,681.17
	Title III (carryover)	\$ 26,150.00
Management Information Systems	Act 183 Grant	\$ 71,980.00
Special Programs and Services	IDEA Grant	\$ 10,985,771.00
	Early Intervention, Positive Behavior Support Grant	\$ 55,000.00

ADJOURNMENT

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors meeting adjourned at 8:15 p.m. Moved: Anthony DeMarco; Seconded: Darryl Schafer; Vote: Yes – 12; No – 0; Abstentions – 0; Absent – 2.

Respectfully submitted,



(Mrs.) Diane L. Carfara  
 Board Secretary

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**NEXT MEETING—MONDAY, AUGUST 15, 2011**

**Carbon Lehigh Intermediate Unit #21  
 4210 Independence Drive  
 Schnecksville, PA 18078**

**7:00 P.M. – Regular Board Meeting – CLIU Board Room**

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